

Vacancy Notice

Project: Impact Of Fortified Wheat Flour on Micronutrient Status Among Carriers of Beta-Thalassemia: A Population-Based Study.

Post : PROJECT TECHNICAL SUPPORT-III (FOR FIELD)
No. of posts: 01
Duration: 1 year (Can be Extendable)
Qualification and Experience: <ul style="list-style-type: none">• Masters in in any stream from a recognized university having prior work in health-related research projects• Knowledge or any additional experience of Microsoft word and Excel, PowerPoint, Biostatistics would be preferred.• Candidate should have 2 years of experience in datasets.• Proven experience in data management, preferably in public health research.• Willingness to work in Research community during phases of field work. Fluent in Punjabi /Hindi/ English. <p>Preference will be given to candidate having prior knowledge of handling, cleaning and analyzing the large data sets</p>
Job Summary: <p>The Project Technical Support-III (For Field) will assist in organizing and monitoring all project activities in the field. He/ She will liaise with study team members to ensure all field activities are being implemented properly and are according to schedule and will contribute to the preparation of progress reports.</p>
Key Responsibilities: <ul style="list-style-type: none">• Ensure that all data collection tools (e.g., tablets, phones) are properly maintained, troubleshoot technical issues, and confirm they are ready for field use.• Design and maintain dashboards to track key process indicators on Redcap (e.g., recruitment, retention).• Manage daily data collection processes, ensuring timely submission, data integrity, and secure backups with the support of the study Senior Research Coordinator.• Supervise data entry and maintain accessible data records, working in collaboration with the study Senior Research Coordinator.• Ensure regular data quality, addressing any inconsistencies or issues.• Prepare data reports, export, and summarise for the research team.• In collaboration with the Senior Research Coordinator, prepare and submit weekly, monthly, quarterly, half-yearly, and annual reports.• Perform data analysis as required, creating visual representations of key metrics and trends.• Support study leadership in conducting statistical analysis and data interpretation for peer-review publications and other reports.• Successful execution of the intervention through various channels decided as per research protocol.• Compiling data and coordinating with Team in Data analysis, Report writing and Research Papers.
Emoluments: Commensurate with qualification and experience

How to apply: Interested candidates should email their CV's (detailed) along with total experience to pgithalassemia@gmail.com having subject titled "Application for the post of Project Technical Support-III (For Field)" by 25.03.2025 by 5pm.

Terms and Conditions:

1. The post is purely temporary. Employment will automatically terminate upon completion/termination of project and there is no liability for permanent employment on PGIMER Chandigarh or Principal Investigator or funding agency.
2. Only shortlisted candidates will be call for interview. The date, time and the venue of the interview will be informed to the candidate by E-mail/SMS.
3. Any application received after the expiry of vacancy notice will not be entertained.
4. No TA/DA will be provided.



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